

Tacoma-Pierce County Black Collective Business Outreach Specialist Job Description

Client Summary:

The Tacoma Pierce County Black Collective is a community of Black People dedicated to civic engagement through volunteer service. “Working until equity, inclusion and fairness is a reality”, is the goal of the Black Collective. Economic Development, centered on the advancement of Black businesses in Tacoma and Pierce County, is one of the major priorities for the Black Collective.

Job Summary:

The Black Collective is currently recruiting for an experienced “Business Development Specialist” to join our ranks and continue our tradition of improving the lives of the Black Community. The ideal candidate for this position will have the skills and abilities for project coordination and the capacity to execute those tasks on behalf of Black Businesses. The successful candidate should have demonstrated the ability to optimize productivity and nurture program success from inception to completion.

Skills and Qualifications

- **Three years of direct business management experience such as owning or managing a business, working with business associations or business assistance organizations, or other related programs.** (*Preference will be given to those with program management experience*)
- **Exceptional leadership, time management, facilitation, proposal writing, and organizational skills.**

Compensation and Benefits

This is a contracted position with an annual salary up to \$80,000.00 commensurate with experience level. The start date will commence upon receipt of the hired person's signed agreement. If you are interested in joining the Black Collective team as its “Business Development Specialist”, please submit your application electronically at:

www.momentumpsp.com/careers